

# KENTWOOD HIGH SCHOOL

## CLUB CHARTER APPLICATION

Kentwood Clubs provide academic, social and athletic opportunities and experiences. All Kentwood clubs must be chartered prior to any fundraising activities or recognition as a school club. The following steps will be involved in the chartering process.

1. All prospective clubs must complete a Kentwood Club Charter Application each year.
2. Club must attach a Facility Use application to the Club Charter with meeting times/days.
3. The completed forms should be turned in to the Activities Coordinator.
4. The application will be reviewed by the ASB and the Activities Coordinator.  
—A recommendation is then presented to the principal
5. The applicant is notified of the approval or denial of the request.

- All clubs are expected to follow district/school policies; clubs failing to adhere to these standards will have their charter revoked.
- All club charter forms must be received prior to the club meeting.
- A membership list is to be provided in the fall (by Oct. 28).
- All members must purchase an ASB card (once in-person classes begin).

CLUB NAME \_\_\_\_\_

CLUB PURPOSE \_\_\_\_\_

BRIEF SUMMARY OF CLUB ACTIVITIES \_\_\_\_\_

CLUB DESCRIPTION FOR CLUB BROCHURE (BE SPECIFIC)-

MEMBERSHIP CRITERIA \_\_\_\_\_

SERVICES YOUR CLUB INTENDS TO PERFORM FOR THE KENTWOOD COMMUNITY

# **KENTWOOD HIGH SCHOOL**

## **CLUB CHARTER APPLICATION**

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EXPLAIN YOUR YEARLY COMMUNITY SERVICE PROJECT \_\_\_\_\_

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EXPLAIN ANY FUNDRAISERS YOU INTEND TO HOLD TO HELP BENEFIT YOUR CLUB

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Student requesting club charter

First Name Last Name SN \_\_\_\_\_

ADVISOR(S) \_\_\_\_\_  
\_\_\_\_\_

**PLEASE SEND A CURRENT MEMBERSHIP LIST, BY OCTOBER 28, TO THE ACTIVITY COORDINATOR. THIS LIST SHOULD INCLUDE CLUB OFFICERS.**

APPROVED

DENIED

DATE

ASB PRESIDENT

ACTIVITY COORDINATOR

PRINCIPAL